DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Physical and Financial Accomplishment Monitoring Report
As of March 23, 2016
PENRO, Surigao del Norte

Code	Programs/Project/Activity (PPA)	Performance Indicators	PENRO/ CENRO/ Municipality	PHYSICAL							FINANCIAL										
				TARGET			ACCOMPLISHMENT				Allotment	Released	(Amt. Released/ Allotment *100)	Obligation		Disbursement		% Budget Utilization Rate (BUR)		Remarks/Justification for those activities with low and high percentage accomplishments
				Annual	This Month	To Date	This Month	To Date	% Accomp (This Month) 8/7*100	% Accomp (To Date) 9/5*100				This Month	To Date	This Month	To Date	Obligation/ Allotment (16/12*100)	Disbursement/ Obligation (18/16*100)	
(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
A.01.a	**GENERAL MANAGEMENT AND SUPERVISION**		**Surigao del Norte**								**1,202,000**			**73,172.48**	**126,231.04**	**54,502.66**	**86,579.47**	**11**	**69**	
			PENRO								824,000			57,104.69	98,063.25	42,402.66	65,401.22	**12**	**67**	
			CENRO TUBOD								378,000			16,067.79	28,167.79	12,100.00	21,178.25	**7**	**75**	
1	**Personnel Management**		**Surigao del Norte**								**75,000**			**9,635.00**	**13,525.00**	**3,890.00**	**3,890.00**	**18**	**29**	
			PENRO								53,000			9,135.00	10,525.00	1,390.00	1,390.00	**20**	**13**	
			CENRO TUBOD								22,000			500.00	3,000.00	2,500.00	2,500.00	**14**	**83**	
1.3	**Preparation of payroll**	Payroll Prepared(no.)	**Surigao del Norte**	**41**	**3**	**11**	**4**	**8**	**36**	**20**	**16,000**									Old & new personnel combined in two payrolls per month instead of 4
			PENRO	41	3	11	4	8	**36**	**20**	16,000									
1.4	**Updating of personnel records**	Personnel records 201 files maintained/ updated (no.)	**Surigao del Norte**	**120**	**40**	**120**	**108**	**217**	**90**	**181**	**22,000**									
			PENRO	120	40	120	108	217	**90**	**181**	11,000									
											11,000									
1.5	**Monitoring compliance on Citizen's Charter**	Offices with complete/updated Citizen Charter Process posted	**Surigao del Norte**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**	**100%**										
			PENRO	100%	100%	100%	100%	100%	100%	100%										
			CENRO TUBOD	100%	100%	100%	100%	100%	100%	100%										
1.6	**Monitoring/updating of SALN/IPCR/PDS Submission**	SALN/IPCR/PDS Monitored/Update (no.)	**Surigao del Norte**	**2**	**2**	**2**	**2**	**2**	**100**	**100**	**16,000**									
			PENRO	1	1	1	1	1	**100**	**100**	8,000									
			CENRO TUBOD	1	1	1	1	1	100	**100**	8,000									
1.7	**Processing of application/issuance**	Application/issuance processed (no.)	**Surigao del Norte**	**200**	**17**	**50**	**84**	**160**	**168**	**80**	**16,000**									
			PENRO	140	12	35	81	150	**231**	**107**	10,000									
			CENRO TUBOD	60	5	15	3	10	**20**	**17**	6,000									
1.8	**Maintenance Personal information System (PIS)**	PIS maintained/ operationalized (no.)	**Surigao del Norte**	**2**	**2**	**2**	**2**	**2**	**100**	**100**	**16,000**									

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				Annual	This Month	To Date	This Month	To Date	% Accomp (This Month)	% Accomp (To Date)	Allotment	Released	(Amt. Released/ Allotment *100)	This Month	To Date	This Month	To Date	Obligation/ Allotment (16/12*100)	Disbursement/ Obligation (18/16*100)	
									8/7*100	9/5*100										
(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
			PENRO	1	1	1	1	1	100	100	8,000									
			CENRO TUBOD	1	1	1	1	1	100	100	8,000									
2.	Procurement Services		Surigao del Norte								30,000			5,970.00	7,070.00	6,570.00	6,570.00	24	93	
			PENRO								22,000			5,470.00	5,470.00	5,470.00	5,470.00	25	100	
			CENRO TUBOD								8,000			500.00	1,600.00	1,100.00	1,100.00	20	69	
2.1	Consolidate/update Annual Procurement Plan (APP)	Agency Procurement Plan update/ consolidate(No.)	Surigao del Norte	2																4th qtr. Target
			PENRO	1																Philgeps posted: 1)security services 2)fixtures 3)perimeter
			CENRO TUBOD	1																
2.2	Registration with PHIL-GEPS	PHIL-GEPS/ITBs/REIs registered/posted(no.)	Surigao del Norte	1		1	2	7	200	700										
			PENRO	1		1	2	5	200	500										
		100% compliance to Philgeps																		
		Public Bidding conducted(No.)	Surigao del Norte	1																Dec. target
			PENRO	1																
3.	Property Management		Surigao del Norte								30,000			1,210.00	5,780.00	5,780.00	5,780.00	100	100	
			PENRO								18,000			1,210.00	3,280.00	3,280.00	3,280.00	18	100	
			CENRO TUBOD								12,000			-	2,500.00	2,500.00	2,500.00	21	100	
3.1	Inventory of Supplies/ Property & equipment	Supplies/property equipment inventory conducted (No.)	Surigao del Norte	2																June target
			PENRO	1																
			CENRO TUBOD	1																
3.3	Registration of Radio Equipment	Radio Equipment Registered (No.)	Surigao del Norte	2																Nov. target
			PENRO	2																
			CENRO TUBOD																	
3.4	Insurance & Registration RP Vehicles	RP Vehicle/motorcycle insured &	Surigao del Norte	2																Oct. target
			PENRO	1																
			CENRO TUBOD	1																
3.5	Insurance of Building		Surigao del Norte	4																June target
			PENRO	2																

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				Annual	This Month	To Date	This Month	To Date	% Accomp (This Month) 8/7*100	% Accomp (To Date) 9/5*100	Allotment	Released	(Amt. Released/ Allotment *100)	This Month	To Date	This Month	To Date	Obligation/ Allotment (16/12*100)	Disbursement/ Obligation (18/16*100)	
(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
			CENRO TUBOD	1																
			SIPLAS- Pasu	1																
4.	***Radio Communication**		**Surigao del Norte**	**600**	**50**	**150**	**50**	**167**	**33**	**28**	**30,000**			1,027.00	1,027.00			3		
4.1	**Operationalization and maintenance of radio facilities**	Radio Facilities Maintained/ Operationalized(No.)	PENRO	348	29	87	19	81	**22**	**23**	15,000									
	***Inclusion of wages for Radio**	- radio messages/transmitted and received (no.)	CENRO TUBOD	252	21	63	31	86	**49**	**34**	15,000			1,027.00	1,027.00			7		
5.	**Records Management**		**Surigao del Norte**								**30,000**			**6,352.54**	**6,352.54**	**1,390.00**	**1,390.00**	**21**	**21**	
			PENRO								15,000			1,390.00	1,390.00	1,390.00	1,390.00	9	100	
			CENRO TUBOD								15,000			4,962.54	4,962.54	0	0			
5.2	**Communication Mgt.** - receiving & releasing	communications received & released(no.)	**Surigao del Norte**	**900**	**75**	**225**	**447**	**1422**	**199**	**158**										
			PENRO	504	42	126	250	862	**198**	**171**										
			CENRO TUBOD	396	33	99	197	560	**199**	**141**										
5.2	**Inventory & Disposition of Record**	Record inventoried and disposed (No.)	**Surigao del Norte**	**240**	**20**	**60**	**42**	**42**	**70**	**18**										
			PENRO	120	10	30	42	42	140	35										
			CENRO TUBOD	120	10	30														
6.	**Cashiering**		**Surigao del Norte**								**30,000**			**5,890.00**	**5,890.00**	3,000.00	3,000.00	**20**	**51**	
			PENRO								30,000			5,890.00	5,890.00	3,000.00	3,000.00	20		
6.1	**Issuance of Official Receipts and praparation of reports**	Official Receipts Issued (No.)	**Surigao del Norte**	**650**	**56**	**162**	**87**	**308**	**54**	**47**										
			PENRO	150	13	37	25	90	**68**	**60**										
			CENRO TUBOD	500	43	125	62	218	**50**	**44**										
		PACSVAL/CHECKS & check issued(ADA)(No.)	**Surigao del Norte**	**1000**	**84**	**250**	**70**	**250**	**28**	**25**										
			PENRO	1000	84	250	70	250	**28**	**25**										

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(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
		Reports Prepared(No.)	**Surigao del Norte**	**60**	**5**	**15**	**13**	**72**	**87**	**120**										
			PENRO	60	5	15	13	72	**87**	**120**										
7.	**Budget/Finance Management**		**Surigao del Norte**								**45,000**			3,130.00	3,130.00			7		
			PENRO								45,000			3,130.00	3,130.00			7		
		Obligation Requests/claims processed(no.)	**Surigao del Norte**	**1000**	**80**	**240**	**157**	**299**	**65**	**30**										
			PENRO	1000	80	240	157	299	**65**	**30**										
		Monthly & Quarterly Financial Report prepared (submitted to CO)	**Surigao del Norte**	**16**	**2**	**4**	**5**	**9**	**125**	**56**										
			PENRO	16	2	4	5	9	**125**	**56**										
		Registries of allotment & obligation of PS, MOOE & CO>	**Surigao del Norte**	**36**	**3**	**9**	**3**	**9**	**33**	**25**										
			PENRO	36	3	9	3	9	**33**	**25**										
8.	**Accounting**		**Surigao del Norte**								**36,000.00**			**5,032.00**	**19,532.00**	**13,475.00**	**13,475.00**	**54**	**69**	
			PENRO								36,000.00			5,032.00	19,532.00	13,475.00	13,475.00	54	69	
		Remittances prepared(No.)	**Surigao del Norte**	**84**	**7**	**21**	**7**	**21**	**33**	**25**										
			PENRO	84	7	21	7	21	**33**	**25**										
		Bank reconcilliation conducted (no.)	**Surigao del Norte**	**12**	**1**	**3**	**1**	**3**	**33**	**25**										
			PENRO	12	1	3	1	3	**33**	**25**										
		vouchers/ payrolls processed (No.)	**Surigao del Norte**	**750**	**50**	**110**	**160**	**356**	**145**	**47**										
			PENRO	750	50	110	160	356	**145**	**47**										
		Monthly, Quarterly & Annual Financial Report Prepared	**Surigao del Norte**	**16**	**2**	**4**	**9**	**11**	**225**	**69**										
			PENRO	16	2	4	9	11	**225**	**69**										
		PPE Ledger Cards Maintained(No.)	**Surigao del Norte**	**750**	**50**	**110**	**50**	**110**	**45**	**15**										
			PENRO	750	50	110	50	110	**45**	**15**										

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(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)
		Financial Accountability Report prepared(No.)	**Surigao del Norte**	**16**	**2**	**4**	**2**	**4**	**50**	**25**										
			PENRO	16	2	4	2	4	**50**	**25**										
9.	**Hiring of Security Guards(Blue Guards)**	Security Guards (Blue Guards) Hired (No.)	**Surigao del Norte**	**2**	**2**	**2**	**2**	**2**	**100**	**100**	**432,000**									
			PENRO	2	2	2	2	2	**100**	**100**	288,000									
			CENRO TUBOD	1	1	1	1	1	**100**	**100**	144,000									
10.	**Provision of Insurance for CCTV VOIP Equipments in all DENR Offices**	Offices provided with Insurance for CCTV and VOIP Equipment (No.)	**Surigao del Norte**	**4**							**41,000**									2nd qtr. Target
			PENRO	4							28,000									
			CENRO TUBOD	4							13,000									
	SUPPORT TO GAD																			
2	**Conduct of Gender Sensitivity Training**	GST,GRP,TOTAGA conducted/attended(No.)	**Surigao del Norte**								**24,000**									
			PENRO								12,000									
			CENRO TUBOD								12,000									
	BUDGETARY IMPOSITION		**Surigao del Norte**								**293,000**			**34,925.94**	**63,924.50**	**20,397.66**	**43,396.22**	**22**	**68**	
1	**Fixed Expenditure**		PENRO								198,000			25,847.69	48,846.25	14,397.66	37,396.22	25	77	
			CENRO TUBOD								95,000			9,078.25	15,078.25	6,000.00	6,000.00	16	40	
2	**Contingency Fund**		**Surigao del Norte**								**105,000**									
			PENRO								63,000									
			CENRO TUBOD								42,000									
3	**Other Mandatories**		**Surigao del Norte**								**1,000**									
			PENRO								1,000									
			CENRO TUBOD																	
	CAPITAL OUTLAY																			
2	**Protection & Security Office Building & Facilities**	Perimeter Fencing for me buildings constructed (No.)	**Surigao del Norte**	**1**							**2,000,000**			**1,431,204.28**	**1,431,204.28**			**72**		2nd qtr. Target
			PENRO																	
			CENRO TUBOD	1							2,000,000			1,431,204.28	1,431,204.28			72		

Prepared and reviewed by:

Approved by:

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									8/7*100	9/5*100										
(1)	(2)	(3)		(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)

ALMA S. ARCIGA
PENRO Planning Officer -III

CHRISTI J. SOBRECARY
Accountant-III

OSEFINA M. AUXTERO
Chief, Management Services

ROSENDO A. ASUNTO
PENR Officer